


Staff User Workflow: Export Visit Summaries



Staff Login





Staff Log In

[Forgot your Password?](#)

Log In

If you need help logging in, contact your Practice Coordinator.

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Select Patients – screen layout may differ depending on provider coverage

Administration: Amwell Demo

amwell.com/app/assist/assistantHome.htm

amwell

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Home Practice Administration No Pre-Visits No Post-Visits


Administration: Amwell Demo


[Schedule Online Visit](#)

March 2020

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31	1	2	3	4
5	6	7	8	9	10	11


Today's Appointments [View All](#)






Waiting Rooms

Manage the list of patients waiting for online conversations with your providers.




Message Center

No New Messages
Help your providers manage incoming and outgoing messages with their patients.



Providers

Manage the scheduled availability and profile settings for the providers you support.



Patients

Schedule appointments, assign providers, and manage health histories for patients in your practice.

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Export Patient Records

Patients

amwell.com/app/assist/myPatients.htm

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Home

Practice

Administration

No Pre-Visits

No Post-Visits

Patients

Home > Patients

Schedule Online Visit

Add Patient

Export Patient Records

Patient Look-up

First Name:

Last Name:

DOB:

(mm/dd/yyyy)

MRN:

Internal Patient ID:

Patients of:

All Providers

Enroll Status:

All

Invite Status:

All

Search

Reset

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Select desired export criteria

Export Patient Records

amwell.com/app/assist/exportPatientRecords.htm

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Home

Practice

Administration

No Pre-Visits

No Post-Visits

Export Patient Records

Home > Patients > Export Patient Records

Select Providers

Export Visit or Health Summaries for patients of the following providers:

Select Providers

Select Summaries to Export

Visit Summaries include a provider's visits with the patient and other visit reports to which the provider may have access. Health Summaries include the patient's known conditions, medications, allergies, procedures, and health measurements.

Export Visit Summaries

Export Visit Summaries for patients who have had visits with the selected providers.

Export Health Summaries

Export Health Summaries for patients of the selected providers.

Select Export Format

PDF

CCD

CCR

Cancel

Continue

Select Providers:

Select all providers or individual providers

Select Export Format:

Choose desired format

Select Summaries to Export:

Export Visit Summaries

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EXAMPLE: All Providers Selected, Specified Date Range, PDF Format

Export Patient Records

amwell.com/app/assist/exportPatientRecords.htm

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Home | Practice | Administration | No Pre-Visits | No Post-Visits

Export Patient Records

Home > Patients > Export Patient Records

Select Providers

Export Visit or Health Summaries for patients of the following providers:

Rachel Hunter, Family Physician
Mary Jones, Family Physician
Ryan Lowe, Family Physician
John Smith, Psychiatrist

Robert Hunter, Family Physician
Matt Jones, Family Physician
Jill Richards, Internist
Sam Smith, Internist

Select Providers

Select Summaries to Export

Visit Summaries include a provider's visits with the patient and other visit reports to which the provider may have access. Health Summaries include the patient's known conditions, medications, allergies, procedures, and health measurements.

☒ Export Visit Summaries

Export Visit Summaries for patients who have had visits with the selected providers.

☐ All Visit Summaries

☐ Visit Summaries not yet exported

☒ Visit Summaries within a date range: and
(e.g., 5/16/2001)

☐ Include Health Summaries for these visits

☒ Export Health Summaries

Export Health Summaries for patients of the selected providers.

Select Export Format

☒ PDF ☐ CCD ☐ CCR

Cancel

Continue

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After exporting, navigate to Secure Messages which contains the file

The screenshot shows a web browser window with the URL `amwell.com/app/assist/exportPatientRecords.htm`. The page title is "Export Patient Records". The Amwell logo is in the top left, and navigation links for Home, Practice, Administration, No Pre-Visits, and No Post-Visits are in the top right. A red box highlights the "Administration" link, with a red arrow pointing to a modal dialog titled "Export in progress".

Export in progress

You will receive a secure message with one or more attached ZIP files containing your summaries. This may take several minutes.

OK

Select Providers

Export Visit or Health Summaries for patients of the following providers:

Rachel Hunter, Family Physician Mary Jones, Family Physician Ryan Lowe, Family Physician John Smith, Psychiatrist	Robert Hunter, Family Physician Matt Jones, Family Physician Jill Richards, Internist Sam Smith, Internist
--	---

Select Providers

Select Summaries to Export

Visit Summaries include a provider's known conditions, medications, allergies, and other information.

☒ **Export Visit Summaries**
Export Visit Summaries for the following visits:

- ☐ All Visit Summaries
- ☐ Visit Summaries within a date range: and
(e.g., 5/16/2001) (e.g., 5/16/2001)
- ☐ Include Health Summaries for these visits

☐ **Export Health Summaries**
Export Health Summaries for patients of the selected providers.

Select Export Format

☒ PDF ☐ CCD ☐ CCR

Cancel **Continue**

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Select Secure Message → Visit Summary Export message → Attachment Link

Message Center

amwell.com/app/assist/assistantMessageCenter.htm

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Home Practice **Messages** Administration No Pre-Visits No Post-Visits

Message Center

INBOX SENT MESSAGES CONTACTS PROVIDERS' INBOXES PROVIDERS' CONTACTS

All Messages by Most recent

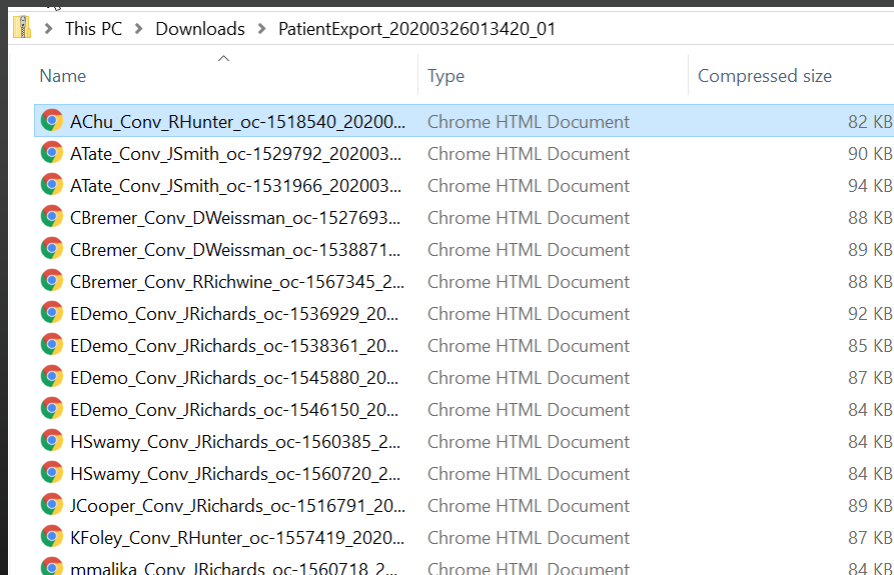
Notification Visit Summary Export	03/25/2020 5:34 PM	Visit Summary Export Notification
Notification Visit Summary Export	03/15/2020 7:09 PM	Sent: 03/25/2020 5:34 PM EDT To: Diane Miller Type: Attachment: PatientExport_20200326013420_01.zip
Notification Visit Summary Export	03/13/2020 5:57 PM	Your requested Visit Summaries are attached in 1 ZIP file.
Notification Visit Summary Export	03/13/2020 5:43 PM	This export includes all Visit Summaries between 3/2/20 and 3/25/20 for the panels of the following providers: Rachel Hunter, Family Physician Robert Huntner, Family Physician Mary Jones, Family Physician Matt Jones, Family Physician Ryan Lowe, Family Physician Jill Richards, Internist John Smith, Psychiatrist Sam Smith, Internist
Notification Visit Summary Export	03/13/2020 5:42 PM	Export Summary: Visit Summaries 20
Messages Mary Jones	10/11/2019 10:55 AM	

1. Select attachment link
2. Open Zip file

PatientExport_2020....zip

Show all

Review Visit Summary Exports and Import into another system, *if desired*



The screenshot shows a Windows File Explorer window with the address bar set to 'This PC > Downloads > PatientExport_20200326013420_01'. The window displays a list of 15 files, all of which are 'Chrome HTML Document' type. The files are sorted by name and their compressed sizes are listed in KB. The first file, 'AChu_Conv_RHunter_oc-1518540_20200...', is selected and highlighted in blue.

Name	Type	Compressed size
AChu_Conv_RHunter_oc-1518540_20200...	Chrome HTML Document	82 KB
ATate_Conv_JSmith_oc-1529792_202003...	Chrome HTML Document	90 KB
ATate_Conv_JSmith_oc-1531966_202003...	Chrome HTML Document	94 KB
CBremer_Conv_DWeissman_oc-1527693...	Chrome HTML Document	88 KB
CBremer_Conv_DWeissman_oc-1538871...	Chrome HTML Document	89 KB
CBremer_Conv_RRichwine_oc-1567345_2...	Chrome HTML Document	88 KB
EDemo_Conv_JRichards_oc-1536929_20...	Chrome HTML Document	92 KB
EDemo_Conv_JRichards_oc-1538361_20...	Chrome HTML Document	85 KB
EDemo_Conv_JRichards_oc-1545880_20...	Chrome HTML Document	87 KB
EDemo_Conv_JRichards_oc-1546150_20...	Chrome HTML Document	84 KB
HSwamy_Conv_JRichards_oc-1560385_2...	Chrome HTML Document	84 KB
HSwamy_Conv_JRichards_oc-1560720_2...	Chrome HTML Document	84 KB
JCooper_Conv_JRichards_oc-1516791_20...	Chrome HTML Document	89 KB
KFoley_Conv_RHunter_oc-1557419_2020...	Chrome HTML Document	87 KB
mmalika_Conv_JRichards_oc-1560718_2...	Chrome HTML Document	84 KB

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